



# Winterberry Farm

## Floral Agreement

*This agreement is set up so you can begin to figure out the details of your flower needs. Just write down numbers or any specifics you have, and it will be finalized when we meet.*

### Part I

#### 1. Service Charge:

- \_\_\_ Client will pay \$100 service charge which will cover delivery and set up at the place of the event.  
\_\_\_ Client will pick up flowers the day before or day of the wedding.

#### 2. Payment:

Client will be responsible for paying the price of approximately \_\_\_\_\_, but this may also change based on the bride's changing preferences of flowers, bouquet sizes, or amount of flowers needed for the wedding.

***A non-refundable \$250 deposit will secure our services for your date.***

***Half the total is due FOUR WEEKS BEFORE the wedding.***

***The rest is paid TWO WEEKS BEFORE the wedding.***

#### 3. General Provisions:

- a. All flower arrangements will be made with only the freshest, highest quality flowers picked just for your special day. If you decide to order flowers in to supplement our flowers, the increase in cost will be reflected.
- b. If flowers are being delivered, a time will be set up for the florist's entry into the venues on the day of the ceremony as well as a contact person.
- c. The \$250 deposit is non-refundable, will secure your date for the wedding season, and is considered your compliance with this agreement.
- d. A \$35 fee will be charged for any returned check.
- e. All changes to contract must be given to us at least a month prior to event. So when your payment of half the total is due, all details must be finalized. This helps us properly plan for your event in due time.
- f. Please feel free to contact us in the event of a flower emergency, and understand that we will do everything in our power to make your day as special as possible, but that there may be additional charges.
- g. Due to the nature of this business, it is sometimes necessary to make substitutions for specific flowers. Unless specifics were given, the designer may make changes based upon availability.
- h. Tear down is not included in this estimate. All rented vases must be returned to florist within 5 days of event. If drop off by you or someone close to you is not possible, we can discuss further options and applicable fees will be added.

**Client:**

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*Signature & Date*

**Bride's Info:**

**Groom's Info:**

**Ceremony Date:**

**Ceremony Location:**

**Reception Location:**

**Photographer Info:**

**Wedding colors:**

**Contact person day of wedding:**

**Part II**

**Wedding Ceremony Details: specific flowers, bouquet sizes, etc.**

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**Bride:**

**Bridesmaids:**

**Groom:**

**Groomsmen:**

**Mothers:**

**Grandmothers:**

**Fathers:**

**Grandfathers:**

**Ushers:**

**Junior Bridesmaid/ Flower girl:**

**Ring Bearer:**

**Aisle Treatments:**

**Altar:**

<b>Ceremony Total.....\$_____.</b> <b>00</b>
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**Wedding Reception Details**

*(Note that in most cases, table arrangements will include the price of vase rental too)*

**Reception: \_\_\_\_\_ people invited. Tables- # \_\_\_\_\_ & type \_\_\_\_\_**

**Welcome Table:**

**Head Table:**

**Dessert Table:**

<b>Reception Total.....\$_____.</b> <b>00</b>
<b>Ceremony and Reception Total.....\$_____.</b> <b>00</b> <b>Service Charge.....\$100.00</b> <b>Tax (5.5%).....\$_____.</b> <b>00</b>
<b>Final Total.....\$_____.</b> <b>00</b>



Date of initial consultation:  
 Date of deposit:  
 Half total due date:  
 Date paid:  
 Full amount due date:  
 Date paid:

*Thank you,  
 Mary Perry*

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## *Additional Notes*